



## JC DRONE SERVICES PAYPAL GUIDE

At JCDS we collect payment through PayPal. Here are some helpful tips on how to use PayPal to receive and approve your estimate and receive and pay your invoice.

1. You will receive an email from JC Drone Services labeled "Estimate from JC Drone Services". Open this email and click the link.
2. Review the estimate, including the section at the bottom labeled "Note to Customer".
  - a. If you want to schedule your service with the estimate details provided, click "Accept Estimate" on the right side of the page.
  - b. If you have questions or need to make changes to the estimate, click "Request Changes". Type your questions or changes in the box and click "Send".
    - i. We will answer your questions or make any agreed upon changes. You will receive an email from JC Drone Services labeled "JC Drone Services updated your Estimate"
    - ii. "Request Changes" until all service details are correct, then "Accept Estimate".
3. We will receive an email from JC Drone Services labeled "Invoice from JC Drone Services". Open the email and click, "View and Pay Invoice".
4. You may pay the minimum due (20% of your total bill) or pay your entire invoice amount. Either payment will officially book your service with us.
5. When we have completed the flights on your date/s of service, we will send you a preview of your portfolio, via Dropbox, containing your watermarked photos/videos for your review. When you pay the remainder of your invoice, we will send the final portfolio to you.

If you have any further questions or need assistance, please don't hesitate to call or email us and we will be happy to help.

Thank you for choosing JC Drone Services! We look forward to working with you.

Jonathan Chrisman, CEO, Lead Pilot

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